**Fellowship Eligibility Form**

**Applicant Information**

The CIOB is requesting this information to ensure that Applicants from a wide range of backgrounds and experience are treated equally, and in compliance with CIOB procedures. The CIOB will also use this information to maintain effective communication with the Applicant, and to determine whether they have the skills and experience required to apply for the Fellowship.

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|  Section 1. Applicants DetailsName: Click here to enter text. |
| Address: Click here to enter text. |
| Country: Click here to enter text. | Post Code: Click here to enter text. |
| Phone Number: Click here to enter text. |
|  | E mail Address: Click here to enter text. |
| Skype: Click here to enter text. | Twitter: Click here to enter text. |
|  |
| Please state if you require any special considerations or arrangements: (e.g. dyslexia, mobility needs): |

Click here to enter text.

**Section 2. Summary of your Career**

Please give a brief synopsis of your career up to the present time. This should be no longer than 200 words. Please do not just copy and paste from your CV. We would just like you to give us a brief summary of the key milestones in your career.

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| Organisation type: Choose an Option |
| If other please describe Click here to enter text.**The Fellowship process is based on your strategic responsibilities within the last five years of your employment. Please outline your job roles within this period starting with your current role.**

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| --- | --- | --- | --- |
| **Job Title** | **Description of Strategic Responsibilities** | **Dates** | **Company Name** |
| **from** | **to** |
| Click here to enter text. | Click here to enter text. | Click here to enter a date. | Click here to enter a date. | Click here to enter text. |
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**Education History / Prior Qualifications**

Please give details of post school qualifications you hold (if you have no qualifications, please state ‘none’).

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| Name of Qualification(s) obtained: | Qualification Level Achieved: | Date Qualification Completed: |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

# Section 3. Member Level Self-Assessment

If you already hold MCIOB, you do not need to complete the Member Level Self-Assessment and should go straight to the Fellow Level Self- Assessment on page.

These sections are designed to determine which route to Membership is the most suitable for you and your role.

The information provided will be reviewed by a CIOB assessor. Applicants must complete this form before attending a workshop and submitting a fellowship application.

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| **Technology** | **Select the appropriate response** |
| M - A1 | I have experience of managing changes in construction standards and legislation in my organisation | Choose an item. |
| M - A2 | I have experience of managing the impact on the organisation of developments such as construction materials, products, methods, digital construction technology | Choose an item. |
| M - A3 | I have contributed to the use of innovative construction methods in my organisation | Choose an item. |
| **Built Environment** |
| M – B1 | I have experience of managing environmental legislation | Choose an item. |
| M – B2 | I have an understanding of environmental sustainability issues | Choose an item. |
| M – B3 | I have experience of resolving challenges in the organisation with regard to environmental issues | Choose an item. |
| **Contracts & Commercial** |
| M – C1 | I have experience of evaluating contractual, commercial and or legal matters | Choose an item. |
| M – C2 | I have experience of resolving contractual, commercial or legal matters in my organisation | Choose an item. |
| M – C3 | I have contributed to and positively influenced commercial, financial decisions in my organisation | Choose an item. |
| **Management**  |
| M – D1 | I have experience of setting objectives and measuring performance outcomes | Choose an item. |
| M – D2 | I have experience of managing procurement | Choose an item. |
| M – D3  | I have experience of promoting continuous improvement in the organisation | Choose an item. |
| M – D4 | I have experience of managing clients | Choose an item. |
| M – D5  | I have experience of managing governance | Choose an item. |
| M – D6  | I have experience of managing teams and developing people | Choose an item. |
| **Health, Safety & Welfare** |
| M – E1 | I have experience of managing health, safety and welfare issues | Choose an item. |
| M – E2 | I have experience of contributing to the development of measures to improve practice in health, safety and welfare | Choose an item. |
| M – E3  | I regularly undertake training and development to keep up to date with best practice and current legislation | Choose an item. |

# Section 4. Fellow Level Self-Assessment

**All candidates must complete the Fellow Level Self-Assessment**

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| **Leadership Behaviours** | **Select the appropriate response** |
| F - A1 | I have significantly contributed towards the enhancement of health, safety and welfare in my organisation and in the construction industry | Choose an item. |
| F – A2 | I have promoted ethical standards across the organisation | Choose an item. |
| F – A3 | I am sensitive to how behaviours may impact on people in my organisation | Choose an item. |
| F – A4 | I have contributed to the enhancement of fair employment practices in my organisation and the construction industry | Choose an item. |
| F – A5 | I have made a significant contribution to the principle and application of corporate and social responsibility in my organisation and the construction industry | Choose an item. |
| **Leading People** |
| F – B1 | I have effected cultural change in my organisation by guiding and empowering others. | Choose an item. |
| F – B2 | I have provided leadership to achieve the organisation’s vision and strategy | Choose an item. |
| F – B3 | I have provided leadership in championing the development of others through direction and guidance | Choose an item. |
| F – B4 | I have developed relationships with external sector organisations to bring change and improvement to the organisation and the industry | Choose an item. |
| **Leading Organisations** |
| F – C1 | I have experience of developing growth and expansion strategies in my organisation | Choose an item. |
| F – C2 | I have experience of developing strategies across organisations for the improvement of the industry | Choose an item. |
| F – C3 | I have contributed to risk management initiatives across my organisation | Choose an item. |
| F – C4 | I have contributed to risk management strategies across organisations or sector bodies | Choose an item. |
| F – C5 | I have developed mechanisms to monitor and evaluate report results related to a strategic vision | Choose an item. |
| F – C6  | I have provided leadership to the organisation resulting in the development and improvement of the industry or profession or society | Choose an item. |
| **Leading the Sector \*** |
| F – D1 | I have developed strategies that have brought benefit to the sector | Choose an item. |
| F – D2 | I have promoted inter-organisational collaboration to improve outcomes in the industry, the profession and/or society | Choose an item. |
| F – D3 | I have lead change that has had a positive impact across the sector | Choose an item. |

**\*Leading the Sector refers to activities and work that extends beyond your organisation. This may be work that you do with sub-contractors, communities and stakeholder groups for the benefit of the industry or society.**

# Section 5. Declaration

**Declaration by Applicant:** I confirm that to the best of my knowledge, the information on this form is correct and complete

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| Applicant Name: | Click here to enter text. |
| Signature: | Click here to enter text. |
| Date: | Click here to enter a date. |